



LIBERTY COUNTY
Payment by Automated ACH Bank Draft
Liberty County Water and Garbage

Sign up is easy! Complete the requested information below and submit this form along with a VOIDED CHECK from your checking / saving account.

Your account will be debited on the 15th day of each month except for weekends and holidays at which time processing will take place on the next business day.

I (we) hereby authorize **Liberty County Board of County Commissioners**, hereinafter called COUNTY, to initiate debit entries to my (our) account indicated below and the financial institution named below, hereinafter called FINANCIAL INSTITUTION, to debit the same to such account for (drafts). I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

ACH Drafts generally begin within one to two months following the receipt of the debit authorization form. It is the responsibility of the customer to make sure there balance is paid each month before the ACH draft begins.

ACH bank drafts are only available for customers who wish to pay their water and garbage balance in full each month.

As a special note: There are a variety of ways water leaks and higher than normal water usage can occur. This could result in significantly higher than normal water bills. All bills set for ACH Bank Draft will draft a customer's account regardless of the dollars owed. It is the customer's responsibility to immediately notify the COUNTY if there are concerns with the amount owed on a monthly bill.

AUTHORIZATION FOR BANK DRAFT (ELECTRONIC FUNDS TRANSFER)

Customer Account Name: _____

Customer #: _____

Customer Account #: _____

Customer Service Address: _____

Customer Cell #: _____

Customer Home #: _____

Your Bank Name: _____

Your Bank Routing #: _____

Your Bank Account #: _____

Please check one: Checking () Savings ()

Your Emergency Contact Name: _____

Your Emergency Contact #: _____

1 – CUSTOMER # _____



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Liberty County Water and Garbage

I understand any payment refused by my Financial Institution could result in charges from my Bank and charges and late payment penalties from the COUNTY. The COUNTY will only attempt to draft my account once per payment cycle.

This authority is to remain in full force and effect until COUNTY has received written notification from me (or either of us) of its termination in such time and manner as to afford COUNTY and FINANCIAL INSTITUTION a reasonable opportunity to act on it.

Signature below indicates acceptance of these terms and conditions.

Customer Signature:

Liberty County Water & Garbage
Internal Acceptance Signature

Notary information:

STATE OF FLORIDA
COUNTY OF

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by
(_____
).

(NOTARY SEAL)

(_____)

Signature of Notary Public

Printed Name of notary Public

Personally Known _____ OR Produced Identification _____

(Attach Voided Check Here)

Type of Identification Produced _____

2 – CUSTOMER