

Liberty County, FL

Liberty County Board of County Commissioners - Regular Monthly Meeting

Thursday, May 8, 2025 at 6:00 pm

**AGENDAS ARE POSTED ON THE BOARD'S WEBSITE AT
WWW.LIBERTYCOUNTYFL.ORG; ATTACHMENTS ARE PROVIDED TO
THE BOARD MEMBERS ONLY AND ARE AVAILABLE TO THE PUBLIC
UPON REQUEST.**

Join Zoom Meeting

<https://us02web.zoom.us/j/89866094901?pwd=1uy6A1jbPetHmGjU6p0zvcmVScTQ.1>

Dial by your location

• +1 305 224 1968 US

Meeting ID: 898 6609 4901

Passcode: 312841

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Awards and Recognitions**
- 5. Audience Concerns**

Public comment shall be limited to three minutes per person. Topics to be addressed by speakers should pertain to items on the agenda. Comments shall be directed to the chair and not be directed to engage commissioners or other members of the public in debate. Speakers may not give their time to other people.

COUNTY DEPARTMENT REPORTS

Monthly Department Briefing

- Brian Eddins – Fire Control Coordinator
- Marie Arick – Extension Director
- Tommy Duggar Jr – Recreation Director
- Melissa Peddie – Ambulance Director
- Cole Maloy – Solid Waste Director
- Boo Bryant – Road and Bridge Superintendent
- Monica Welles – Transit Director
- Katie Kellett – Housing Director
- Ben Guthrie – Emergency Management Director

- Allison Maloy – Grants and Special Projects Coordinator
- Dewberry - County Engineers

6. Motion to Amend Agenda
7. Adoption of the Agenda
8. Motion to approve consent items

CONSENT ITEMS

9. Approve previous board minutes

Attachments:

- **April 10th Regular Meeting Minutes** (April_10th_Regular_meeting_minutes.pdf)
- **April 17th Special Meeting Minutes** (April_17th_Public_Hearing_+_special_meeting.pdf)

10. Approve the Clerk to pay the bills

Attachments:

- **Check Warrants** (Check_s_Warrant_s_List.pdf)

11. Letters of Support
12. Human Resource Management

New Hires

Resignations

Retirements

Attachments:

- **Human Resources** (5-08-25_HUMAN_RESOURCES_AGENDA.docx)

13. Next month meeting schedule

Regular BOCC meeting to be held on June 5th @ 6pm.

Attachments:

- **Next Month Meeting** (Next_Months_Meeting.pdf)

14. Emergency Managment - Ben Guthrie

Emergency Managment seeking BOCC approval of: Liberty County Update to Vulnerability Assessment for Statutory Compliance and Adaptation Plan

Attachments:

- **Vulnerability Assessment** (Vulnerability_Assessment.pdf)

15. Emergency Managment - Ben Guthrie

Seeking BOCC approval for task order to Dewberry Engineers for: Liberty County Update to Vulnerability Assessment for Statutory Compliance and Adaptation Plan

Attachments:

- **Liberty County Fee proposal** (Liberty_County_Fee_Proposal.pdf)

16. CEI Task Order - Southeaster Consulting Engineers (SCE)

BOCC to consider approval of task order for CEI services with SCE associated with CR 67 (Old Bristol Road) Widening and Resurfacing SCOP - Phase I & II.

Attachments:

- **CEI Task Order** (CEI_Task_Order.pdf)

17. SCE - CR 67 C.O. #1

Addition of 1/2" thickness of asphalt to overall asphalt thickness on project. This results in an additional 3,000 TN of asphalt. Bid unit cost for asphalt is \$115/TN, therefore \$345,000.00 is added to contract Price.

Attachments:

- **CR 67 Change Order #1** (CR_67_CO_1.pdf)

18. Transit - Monica Welles

Requesting BOCC permission to authorize BARNETT FRONCZAK BARLOWE & SHULER ARCHITECTS to begin designing new Transit facility. Design costs to be paid for with grant funds.

Attachments:

- **Transit Facility Designing** (Monica_Welles_New_Building.pdf)

19. Rural Area of Opportunity Resolution 2025 - 11

BOCC to consider approval of Resolution 2025 - 11 expressing support to remain designated as a Rural Area of Opportunity (RAO).

Attachments:

- **Resolution 2025-11** (Rural_Area_Resolution_2025-11.pdf)
- **Rural Area Opportunity** (Rural_Area_Opportunity.pdf)

20. Budget Resolution 2025 - 12

BOCC to approve Budget Resolution 2025-12 due to unanticipated revenue associated with insurance payout after Bentley Bluff dock fire. Money will be moved back to the recreation department budget.

Attachments:

- **Resolution 2025-12** (Budget_Resolution_2025-12.pdf)

21. FWC Agreement #21114 - Amendment #1

BOCC to consider Amendment #1 to FWC Agreement Regarding Estifanulga boat ramp

improvements.

Attachments:

- **FWC Agreement - Amendment #1** (FWC_Agreement.pdf)

22. FBIP resolution amendments

Board to consider approval of an amendment to Resolutions 2025-05 and 2025-06 both of which were adopted on March 6th, 2025. Amendments are to include the designation of who will facilitate management of the grant funding.

Attachments:

- **Resolution amendments** (Resolution_2025_13+_14.pdf)

23. Gold Star School Graduation - Civic Center Fees

BOCC to consider waiving the Civic Center rental fees for Gold Star Academy Graduation.

Attachments:

- **Gold Star Private Academy** (Gold_Star_Private_Academy_.docx)

24. Liberty Co. Sherrif's Office - Guardian Program

Requesting \$60,000 up-front funding for Guardianship program that will be reimbursed once payment is received from state agency.

Attachments:

- **Guardian Program** (Guardian_Program.pdf)

INDIVIDUAL ACTION ITEMS

25. CDBG 2nd Public Hearing

BOCC to hold 2nd public hearing for CDBG application. BOCC to consider approval of resolution 2025-13.

Attachments:

- **CDBG Resolution 2025-13** (CDBG_Resolution_2025-13.pdf)

26. ARPC - Divina Lade

Ms. Divina Lade to provide a brief presentation on the Apalachee Regional Resilience Collaborative.

Attachments:

- **ARPC** (ARPC_Dividna_Lade.pdf)

Open Public Hearing

27. Planning & Zoning - Public Hearing - Justin Stiell

BOCC to hear public comment regarding site plan for Cassie Vickers School.

Attachments:

- **Cassie Vickers - Planning and Zoning** (Cassie_Vickers_Zoning+_planning.pdf)

28. Planning & Zoning - Public Hearing - Justin Stiell

BOCC to hear public comment regarding variance request for Gordon Revell. Request is variance for 10' setback reduction off of SR 65 near 9th street.

Attachments:

- **Gordon Revell - Planning and Zoning** (Gordon_Revell_Zoning+_Planning.pdf)

29. Planning & Zoning - Public Hearing - Justin Stiell

BOCC to hear public comment regarding application for preliminary subdivision plat for Dareld Meggit. Proposed subdivision is on NW Freeman RD.

Attachments:

- **Dareld Meggitt - Planning and Zoning** (Dareld_Meggitt_zoning+_planning.pdf)

Close Public Hearing

30. Planning & Zoning - Justin Stiell

BOCC to consider taking action on agenda items 27, 28, & 29.

31. Planning & Zoning - Justin Stiell

Justin Stiell with ARPC to present proposal to assist BOCC to seek CPTA grant. Funds could be used for County Comprehensive Plan update.

Attachments:

- **CPTA Grant** (CPTA_APRC.pdf)

32. BARNETT FRONCZAK BARLOWE & SHULER ARCHITECTS - Contract Extension

BOCC to consider extending contract with BFBS Architects. Initial contract period expired in February 2025. Contract allowed for (2) optional one-year extensions.

Attachments:

- **Contract Extension** (BARNETT_FRONCZAK_BARLOWE___SHULER_ARCHITECTS_-_Contract_Extension.pdf)

33. Dewberry Engineering - Contract Extension

BOCC to consider Dewberry Engineering contract extension. Initial term of 3 year contract expires this month. Contract allowed for (2) optional one-year extensions.

Attachments:

- **Dewberry Engineering Contract** (Dewberry_Engineering.pdf)

34. Dewberry CEI - Contract Extension

BOCC to consider Dewberry CEI contract extension. Initial term of 3 year contract expires this month. Contract allowed for (2) optional one-year extensions.

Attachments:

- **Dewberry CEI** (Dewberry_CEI.pdf)

35. Torreya Healthcare - Building Lease Renewal

BOCC to consider renewing Hosford Health Dept building lease to Torreya Healthcare Inc. Termination Date is 05/20/2025 with no extension outlined in the lease.

Attachments:

- **Torreya Healthcare Inc. Lease** (Torreya_Healthcare_-_Building_Lease_renewal.pdf)

DISCUSSION ITEMS

36. **Dewayne Branch, Chairman - District 1**
37. **Hannah Causseaux, Commissioner - District 2**
38. **Jim Johnson, Commissioner - District 3**
39. **Doyle Brown, Vice Chairman - District 4**
40. **Derrick Arnold, Commissioner - District 5**
41. **Ken Hosford, County Attorney**
42. **Dusty Arnold, Liberty County Sheriff**
43. **Jace Ford, Liberty County Clerk of Court and Clerk to the Board**
44. **Motion to Adjourn**
45. **Signature**

- Dewayne Branch, Chairman _____
- Jace Ford, Clerk _____

Florida Statute 125.001 requires that due public notice be given of all regular meetings of the Board of County Commissioners of a County in the State of Florida. Florida Statute 286.0105 requires that notices of any meeting or hearing, if a meeting or hearing is required, must include the following language, "if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing he will need a record of the proceedings, and that, for such purpose, he may need to insure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based."