

Liberty County, FL

Liberty County Board of County Commissioners -

Regular Monthly Meeting

Thursday, September 4, 2025 at 6:00 pm

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Awards and Recognitions**
- 5. Audience Concerns**

Public comment shall be limited to three minutes per person. Topics to be addressed by speakers should pertain to items on the agenda. Comments shall be directed to the chair and not be directed to engage commissioners or other members of the public in debate. Speakers may not give their time to other people.

COUNTY DEPARTMENT REPORTS

Monthly Department Briefing

- Brian Eddins – Fire Control Coordinator
- Marie Arick – Extension Director
- Tommy Duggar Jr – Recreation Director
- Melissa Peddie – Ambulance Director
- Cole Maloy – Solid Waste Director
- Boo Bryant – Road and Bridge Superintendent
- Monica Welles – Transit Director
- Katie Kellett – Housing Director
- Ben Guthrie – Emergency Management Director
- County Engineer - Dewberry

- 6. Motion to Amend Agenda**
- 7. Adoption of the Agenda**
- 8. Motion to approve consent items**

CONSENT ITEMS

- 9. Approve previous month's board minutes**

Attachments:

- **August 7th 2025 - Budget meeting minutes** (August_7th_2025_-_Budget_Workshop_Minutes.docx)
- **August 7th 2025 - Regular meeting minutes** (August_7th-Regular_Meeting_Minutes.docx)

10. Approve Clerk to pay the bills

Attachments:

- **Check Warrants** (Check_Warrants_12_08012025..08312025.pdf)
- **Checks Warrants List** (Checks_Warrant_List.pdf)

11. Letters of Support

12. Human Resource Management

New Hires
Resignations
Retirements

Attachments:

- **2026 Holiday Memorandum** (Holiday_MEMORANDUM_2026.docx)
- **Human Resources** (Human_Resources.pdf)

13. Next month meeting schedule

Regular Monthly Meeting - October 9th 2025
Board to consider having special meeting discuss legislative planning meeting.

14. CR 12 EXP Change Order

BOCC to consider approving C.O. #2 and final pay request for CR 12 FPID: 440625-2-54-01

Attachments:

- **CR 12 C.O. & Pay Request** (2269-F__COUNTY_ROAD_12_FINAL__SCOP_.pdf)

15. Excessive Force Policy

BOCC to consider addition of Excessive Force policy to personnel policy.

Attachments:

- **Section 30 - Excessive Force Policy** (Section_30_-_Excessive_Force_Policy.pdf)

16. Citizen Complaint Policy

BOCC to consider addition of Citizen Complaint policy to personnel policy.

Attachments:

- **Section 29 - Citizen Complaint Policy** (Section_29_-_Citizen_Complaint_Policy.pdf)

INDIVIDUAL ACTION ITEMS

17. EMS - Football games

Board to consider paying \$1200 for a second ambulance to be staffed and dedicated to all home LCHS football games. School Board to pay \$1200 as well.

18. Transit Resolution and Letter of Support

BOCC to consider approval of Resolution # 2025-27. Resolution is required as part of grant application which will be used to receive additional funds for Transit services. Grant also requires a letter of support signed by the BOCC.

Attachments:

- **Transit Resolution** (Resolution_2025-2026_ISD.docx)
- **Transit letter or support** (CC_Letter_of_Support.docx)

19. RIF Resolution

BOCC to consider approval of Resolution # 2025-28. Resolution is required as part of grant application for RIF funds which the county plans to use to complete construction of new EMS facility.

Attachments:

- **RIF Resolution** (2025_Liberty_County_Resolution_RIF.docx)

20. Liberty County Library - Grant agreement and Certification

Board to approve the State Aid to Public Libraries grant agreement certification documents for Liberty County Library's FY 2026 grant.

Attachments:

- **Certification of Hours** (CertificationofHours_Liberty_County.pdf)
- **State Aid to Libraries Grant** (StateAidToLibrariesGrantAgreement_Liberty_County.pdf)

21. Liberty County - Rock Bluff Contract

Board to consider approval of Agreement with Riley Palmer Construction Co., Inc for the Rock Bluff Community Center.

Attachments:

- **Rock Bluff Contract** (Liberty_County_Contract_8-19-2025_.pdf)

22. Tobacco Policy

BOCC to consider addition of Tobacco policy to personnel policy.

Attachments:

- **Tobacco Policy** (Tobacco_Policy.pdf)

23. Dress Code

BOCC to consider update to employee dress code policy.

Attachments:

- **Dress Code Policy** (Workplace_Attire_and_Grooming.pdf)

24. Culpepper - Jail Change Orders

BOCC to consider approval of Jail Complex C.O. 11 & 12

Attachments:

- **CO #11** (OCO__11_DPO_4_LC_Jail_.pdf)
- **CO 12** (OCO__12_-_Owner_Additions_LC_Jail.pdf)

DISCUSSION ITEMS

25. Dewayne Branch, Chairman - District 1

26. Hannah Causseaux, Commissioner - District 2

27. Jim Johnson, Commissioner - District 3

28. Doyle Brown, Vice Chairman - District 4

29. Derrick Arnold, Commissioner - District 5

30. Ken Hosford, County Attorney

31. Dusty Arnold, Liberty County Sheriff

32. Jace Ford, Liberty County Clerk of Court and Clerk to the Board

33. Motion to Adjourn

34. Signature

- Dewayne Branch, Chairman _____
- Jace Ford, Clerk _____

Florida Statute 125.001 requires that due public notice be given of all regular meetings of the Board of County Commissioners of a County in the State of Florida. Florida Statute 286.0105 requires that notices of any meeting or hearing, if a meeting or hearing is required, must include the following language, "if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing he will need a record of the proceedings, and that, for such purpose, he may need to insure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based."