

**Liberty County, FL**  
**Liberty County Board of County Commissioners**

Thursday, January 4, 2024 at 6:00 pm

**AGENDAS ARE POSTED ON THE BOARD'S WEBSITE AT  
WWW.LIBERTYCOUNTYFL.ORG; ATTACHMENTS ARE PROVIDED TO  
THE BOARD MEMBERS ONLY AND ARE AVAILABLE TO THE PUBLIC  
UPON REQUEST.**

**Meeting Location**

Liberty County Courthouse - 10818 NW SR 20; Bristol, Florida 32321

**Zoom link and Call in numbers**

Join Zoom Meeting

<https://us02web.zoom.us/j/83126232546?pwd=NWZTSmlkMm1tWWREOHVaajdWdTZSQT09>

Meeting ID: 831 2623 2546

Passcode: 813992

Dial by phone: (305) 224-1968

**1. Call to Order**

**2. Invocation**

**3. Pledge of Allegiance**

**4. Audience Concerns**

Public comment shall be limited to three minutes per person. Topics to be addressed by speakers should pertain to items on the agenda. Comments shall be directed to the chair and not be directed to engage commissioners or other members of the public in debate. Speakers may not give their time to other people.

**5. Awards and Recognitions**

Recognition of Rural Community Transportation Coordinator Award

**COUNTY DEPARTMENT REPORTS**

Monthly Department Briefing

- Brian Eddins – Fire Control Coordinator

\*\* Brian was not in attendance

- Marie Arick – Extension Director

\*\* Marie had no business to discuss

- Ben Guthrie – Mosquito/911 Director

\*\* Ben had no business to discuss

- Tommy Duggar Jr – Recreation Director
  - \*\* Tommy was not in attendance
- Melissa Peddie – Ambulance Director
  - \*\* Melissa was added to the agenda to discuss Resolution 2024-01 for EMS Ambulance Grant.
- Cole Maloy – Solid Waste Director
  - \*\* Cole had no business to discuss
- Boo Bryant – Road and Bridge Superintendent
  - \*\* Boo requested Board approval to purchase a tire machine for heavy equipment and approval to advertise to fill available positions, also discussed obtaining quotes to purchase equipment. Motion to approve low quote from Bumper to Bumper in the amount of \$12,599.00 for tire machine made by Commissioner Johnson, second by Commissioner Brown, motion carried. Board agreed to approve Mr. Bryant to hire within budget.
- Monica Welles – Transit Director
  - \*\* Monica had no business to discuss
- Katie Matchkus – Housing Director
  - \*\* Katie was not in attendance
- Rhonda Lewis – Emergency Management Director
  - \*\* Rhonda had no business to discuss
- Teresa Stossel – Grants and Special Projects Coordinator
  - \*\* Teresa had no business to discuss

## **ACTION ITEMS**

**6. Motion to Amend Agenda**

**7. Adoption of the Agenda**

**8. Motion to Approve Board Minutes**

LCBOCC Special Meeting - December 7, 2023 at 5:00pm

LCBOCC Monthly Meeting - December 7, 2023 at 6:00pm

**9. Motion for the Clerk to pay the bills**

**10. Letters of Support**

**11. Human Resource Management**

New Hires

Resignations

Retirements

Notifications / Reminders

**12. Next month meeting schedule**

Board designated committee to review Veterans Memorial Civic Center Rental Agreement to meet on January 12th at 9:00am at the Civic Center.

January 10th - Telogia Creek Wildlife Management Area Stakeholder Meeting at Veterans Memorial Civic Center

**13. Conexon Broadband grant award for Liberty County**

Conexon Business Development Manager Leslye Krampe to address Board

**14. Library Advisory Committee**

Northwest Regional Library Director Robin Shader to address Board

**15. Board to appoint Commissioners to Canvassing Board**

Supervisor Conyers from the Liberty County Supervisor of Elections Office to address Board

1. Appoint Chairwoman Hannah Causseaux as primary and Commissioner Doyle Brown as alternate.

**16. Liberty County Land Development Code Alcohol Restrictions**

County Planning and Zoning Consultant Tony Arrant to address Board

**17. Bid Awards**

Drive on lift at Transit

**18. Contract Awards**

1. Bentley Bluff Park Repairs
2. Hosford Park Court Construction
3. Courthouse Renovations
4. Extension of event cleaning contract for Veterans Memorial Civic Center
5. Website maintenance contract with MuniCreative

**19. Board to consider Change Order #1 with Arris for Health Department Storage Building**

Doug Shuler with BFBSA to address Board - \$5,845.45 increase to contract

**20. Board to consider pursuit of CR 12 drainage easements**

Noah Byler with Dewberry to address Board

**21. Board to approve surplus vehicles and equipment for auction**

Clerk Stanley to address Board

**22. Board to consider liability insurance coverage for Veterans Memorial Railroad**

Clerk Stanley to address Board - \$4,400.00 for one year.

**DISCUSSION ITEMS**

23. Dewayne Branch, Commissioner - District 1
24. Hannah Causseaux, Chairwoman - District 2
25. Jim Johnson, Vice Chairman - District 3
26. Doyle Brown, Commissioner - District 4
27. Scott Phillips, Commissioner - District 5
28. Jennifer Shuler, County Attorney
29. Daniel Stanley, Liberty County Clerk of Court and Clerk to the Board
30. Motion to Adjourn
31. Signature

- Hannah Causseaux, Chairwoman \_\_\_\_\_
- Daniel R. Stanley, Clerk \_\_\_\_\_

**Florida Statute 125.001 requires that due public notice be given of all regular meetings of the Board of County Commissioners of a County in the State of Florida. Florida Statute 286.0105 requires that notices of any meeting or hearing, if a meeting or hearing is required, must include the following language, "if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing he will need a record of the proceedings, and that, for such purpose, he may need to insure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based."**