

**Liberty County, FL**  
**Liberty County Board of County Commissioners**

Thursday, April 4, 2024 at 6:00 pm

**AGENDAS ARE POSTED ON THE BOARD'S WEBSITE AT  
WWW.LIBERTYCOUNTYFL.ORG; ATTACHMENTS ARE PROVIDED TO  
THE BOARD MEMBERS ONLY AND ARE AVAILABLE TO THE PUBLIC  
UPON REQUEST.**

**Meeting Location**

Liberty County Courthouse - 10818 NW SR 20; Bristol, Florida 32321

**Zoom link and Call in numbers**

Join Zoom Meeting

<https://us02web.zoom.us/j/82704971097?pwd=cFhQdmRsRzdaMVk3eDVUa2Q5Q0IXZz09>

Meeting ID: 827 0497 1097

Passcode: 019186

Dial by your phone: (305) 224-1968

**1. Call to Order**

**2. Invocation**

**3. Pledge of Allegiance**

**4. Audience Concerns**

Public comment shall be limited to three minutes per person. Topics to be addressed by speakers should pertain to items on the agenda. Comments shall be directed to the chair and not be directed to engage commissioners or other members of the public in debate. Speakers may not give their time to other people.

**5. Awards and Recognitions**

**COUNTY DEPARTMENT REPORTS**

Monthly Department Briefing

- Brian Eddins – Fire Control Coordinator

\*\* Brian thanked Ben Guthrie for equipment he got from Gulf County.

\*\* Brian advised that Jerry Alford is the new Fire Chief for Sumatra, and he will send everyone his phone number.

\*\* Commissioner Brown requested that Brian make a list of all equipment that was received from

Gulf County and send it to the Commissioners.

- Marie Arick – Extension Director

\*\* Marie advised that she is still pursuing a grounds keeper for the Civic Center.

\*\* Marie would like to have a doorbell system installed for the Building Department and it will cost less than \$1,400.00.

\*\* The Board is in agreement for the doorbell system to be installed.

- Tommy Duggar Jr – Recreation Director

\*\* Tommy presented quotes he has received for the land clearing at the park.

\*\* Attorney Shuler advised that if the Board approves the purchasing policy this would give Department Heads up to \$25,000.00 of purchasing authority.

\*\* Tommy advised that if the policy is approved, he would like to go with the lowest price and get the projected started. This amount will come out of the grant money for the Veterans Park.

- Melissa Peddie – Ambulance Director

\*\* Melissa advised that Monica has a company vehicle that she would like to sell for EMS for \$1,000.00. Melissa would like to purchase the vehicle and take the vehicle she is currently using and put it into surplus.

\*\* The Board is in agreement for Melissa to purchase the vehicle and out her old vehicle into surplus.

- Cole Maloy – Solid Waste Director

\*\* Cole addressed the Board to discuss cost of dumping oil. In the past it has been free but not it is costing the Landfill \$200.00 to empty the container. Cole would like to charge the landfill fee which is \$100.00 per ton for dumping oil also.

\*\* Clerk Stanley advised that the Board would not have to amend the fee schedule, they would just

need to approve Cole to charge folks.

- Boo Bryant – Road and Bridge Superintendent

\*\* Boo addressed the Board to discuss potential equipment purchases with Ring Power. Charlie with Ring Power addressed the Board to explain ring power. This is off the Sheriffs contract and is for motor graders. This lease is a 5-year, 3,000-hour lease which would be 600 hours per year for each grader. This would cover the machine in full and is an annual lease per tractor in the amount of \$43,201.00.

\*\* The Board will discuss this at a later meeting.

\*\* Boo discussed Boykin Road.

\*\* Boo has a position he would like to discuss.

\*\* The Board will amend the agenda to discuss position.

\*\* Boo discussed the railroad bill for crossing at the Hosford Park.

\*\* The Board advised Boo to pay the bill.

\*\* Boo advised that the fuel contract with Benny Eubanks is due May 06, 2024.

\*\* The Board would like to go out for an RFP for the county fuel.

\*\* Boo discussed the HMGP grant for roads that get damaged during storms.

\*\* Boo discussed clipping road shoulders, clean up and easements.

- Monica Welles – Transit Director

\*\* Monica advised that she has received the paperwork for the building contract and are waiting on the State to allocate the money. Liberty County was allocated \$500,000.00.

- Katie Kellett – Housing Director

\*\* Katie had no business to discuss.

- Ben Guthrie – Emergency Management Director

\*\* Ben is on the agenda under item number 25.

- Teresa Stossel – Grants and Special Projects Coordinator

\*\* Teresa had no business to discuss.

\*\* Clerk Stanley advised that the second insurance policy is up for the Veterans Memorial Railroad and is around \$4,000.00 yearly. Clerk Stanley asked for direction from the Board on payment.

\*\* County Attorney Shuler discussed the policy and meeting with the railroad.

\*\* The Board would like to pay the bill and have the Railroad reimburse the Board. This will be added to the agenda.

\*\* Clerk Stanley had a meeting with Representatives from Congressman Dunns office. The Congressional Appropriations are getting ready to be released for the next year. They also discussed the allocation of \$800,000.00 for an EMS facility and how those funds could be used. Clerk Stanley recommended that the Board direct Teresa to apply for \$3,000,000.00 for the shortfall needed to complete the jail project.

\*\* The Board agreed.

## ACTION ITEMS

**6. Motion to Amend Agenda**

**7. Adoption of the Agenda**

**8. Motion to Approve Board Minutes**

Workshop - March 7, 2024 at 5:00pm

Regular Meeting - March 7, 2024 at 6:00pm

**9. Motion for the Clerk to pay the bills**

**10. Board to consider approval of Resolution 2024-07 and Budget Resolution #4**

Clerk Daniel Stanley to address Board

**11. Letters of Support**

1. Commissioner Dewayne Branch to address Board - - - Board to consider sending DOT a letter requesting warning devices on Hwy 20 on the east and west bound lanes approaching Joe Chason Circle.
2. County Attorney Jennifer Shuler to address Board - - - Board to consider sending letter of support to Governor DeSantis regarding SB 770 Improvements to Real Property.

**12. Human Resource Management**

- New Hires
- Resignations
- Retirements

**13. Next month meeting schedule**

- April 11th at 10:00am - LCBOCC Ethics Training @ VMCC
- April 11th at 2:00pm - Employment Training @ VMCC
- April 19th at 11:00am - FACT Roundtable @ VMCC

**14. Public Hearing - Shuler Farm Site Plan**

- Planning and Zoning Consultant Tony Arrant to address Board
- 1. Public Comment
- 2. Board to consider action

**15. Services provided by PanCare**

- Valorie Hall with PanCare to address Board

**16. Sheriff Money to address Board regarding proposed school zone speed enforcement program**

- Sheriff Money to address Board

**17. Board to consider County Attorney Contract Renewal**

- County Attorney Jennifer Shuler and Clerk Daniel Stanley to address Board

**18. Board to consider changes to Purchasing Policy**

- County Attorney Jennifer Shuler to address Board

**19. Board to consider contract amendment to Sauls Property Purchase Agreement**

- County Attorney Jennifer Shuler to address Board

**20. Board to consider RFP for Countywide Insurance**

- County Attorney Jennifer Shuler and Clerk Daniel Stanley to address Board
- 1. Timeline of events
- 2. Possibility of workshop
- 3. Selection process
- 4. Effective date

**21. Board to consider approval of Guaranteed Maximum Price by Culpepper for the Liberty County Sheriffs Office Administrative Complex and Jail**

- Persons to address Board

1. Mike Scaringe with Culpepper
2. Will Rutherford with Clemmons Rutherford Architects
3. County Attorney Jennifer Shuler

**22. Board to consider approval of Scope of Work for Voting Precincts Improvements**  
Doug Shuler with BFBSA to address Board

**23. Board to consider Change Order #2 with BGN Contractors for Courthouse Second Floor Project**  
Doug Shuler with BFBSA Architects to address Board

**24. Board to consider Task Order to The Management Experts for HMGP Grant Application**  
Emergency Management Director Ben Guthrie to address Board

**25. Board to consider contract extension for Debris Contractors**  
Emergency Management Director Ben Guthrie to address Board  
1. Extension of Ceres, Bergeron, and TFR

**26. Board to consider approval of Letter of Interest CAP Section 14 to Army Corps of Engineers**  
Noah Byler with Dewberry to address Board

**27. Board to consider approval of Supplemental Agreements with DOT for CR 67 SCRAP Phase III**  
Noah Byler with Dewberry to address Board  
1. Supplemental agreement is to increase funds in the amount of \$117,982. The new total agreement amount is now \$2,606,470  
2. Board to approve Resolution 2024-08

**28. Board to consider Change Order #1 to Roberts and Roberts on CR 67 SCRAP Phase III**  
Noah Byler with Dewberry to address Board  
1. Price increase of \$117,982 with new contract amount of \$2,392,830.95

**29. Board to consider adding rumble strips on CR 333 at the intersection of CR 12**  
Commissioner Jim Johnson to address Board

**30. Board to consider waiving rental fees at Veterans Memorial Civic Center for Judge Ken Hosford's Retirement Party**  
Commissioner Jim Johnson to address Board

## **DISCUSSION ITEMS**

31. Dewayne Branch, Commissioner - District 1
32. Hannah Causseaux, Chairwoman - District 2
33. Jim Johnson, Vice Chairman - District 3
34. Doyle Brown, Commissioner - District 4
35. Scott Phillips, Commissioner - District 5
36. Jennifer Shuler, County Attorney

**37. Daniel Stanley, Liberty County Clerk of Court and Clerk to the Board**

**38. Motion to Adjourn**

**Florida Statute 125.001 requires that due public notice be given of all regular meetings of the Board of County Commissioners of a County in the State of Florida. Florida Statute 286.0105 requires that notices of any meeting or hearing, if a meeting or hearing is required, must include the following language, "if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing he will need a record of the proceedings, and that, for such purpose, he may need to insure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based."**

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Contact: Daniel R. Stanley (dstanley@libertyclerk.com (850) 643-2215) | Agenda published on 03/28/2024 at 2:16 PM