



Liberty County Board of County Commissioners

P.O. Box 399; Bristol, FL 32321(850) 643-2215

**LIBERTY COUNTY, FLORIDA
REQUEST FOR PROPOSALS
COMMUNITY DEVELOPMENT BLOCK GRANT-DISASTER RECOVERY (CDBG-DR)
PROGRAM MANAGEMENT SERVICES**

Liberty County has been awarded CDBG-DR funding to support disaster recovery, mitigation, and resiliency projects resulting from qualifying 2023 and/or 2024 storm events. Program Management Services are requested for the administration of the Bristol Boat Ramp Improvement Project.

Grant administration services shall include, but are not limited to, reviewing and developing necessary policies and procedures, conducting environmental review(s), coordinating with Florida Commerce, developing and administering contract(s), tracking and managing program funds in compliance with program guidelines, fair housing activities, and providing reports and technical assistance.

Please submit all proposals by **4:00 pm EST on Wednesday, June 3, 2026**, at which time will be publicly opened. Submittals may also be mailed, or hand delivered to the following address:

10818 NW FL-20, Bristol, FL 32321

Specifications may be secured by contacting Kaly Barfield, at kbarfield@libertyclerk.com.

Questions concerning this request should be submitted by **4:00 pm EST on Wednesday, May 27, 2026**.

Liberty County encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/women owned businesses, and disadvantaged business enterprises. Liberty County does not discriminate on the basis of race, color, religion, national origin, disability, sex, or age in the administration of contracts.

Pursuant to section 287.133(2)(a), F.S., a person or affiliate, as defined in section 287.133(1), F.S., who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of \$35,000 for a period of 36 months following the date of being placed on the convicted vendor list

Liberty County reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Liberty County, Florida.